



Board of County Commissioners Agenda Request

4B
Agenda Item #

Requested Meeting Date: January 27, 2026

Title of Item: County Board Committee of the Whole (COW) (special) Meetings

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <input type="checkbox"/> Hold Public Hearing *provide copy of hearing notice that was published	<input checked="" type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Information Only
Submitted by: David Minke, County Administrator	Department: Administration	
Presenter (Name and Title): David Minke, County Administrator	Estimated Time Needed: 10 Minutes	
Summary of Issue: See attached memorandum		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion:		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ _____ Is this budgeted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Please Explain: _____		

Legally binding agreements must have County Attorney approval prior to submission.



AITKIN COUNTY ADMINISTRATION

Aitkin County Government Center
307 2nd Street NW, Room 310
Aitkin, MN 56431

david.minke@aitkincountymn.gov
Phone: 218-927-7276
Fax: 218-927-7374

To: Aitkin County Board of Commissioners
From: David Minke, County Administrator
Date: January 27, 2026
Subject: Committee of the Whole (COW) (Special) meetings

Summary/Background

Several topics have been identified that would be appropriate for County Board Committee of the Whole (COW) meetings. (1) Ambulance Service Tax District (2) Long Lake Conservation Center and (3) Budget Process and CIP.

Commissioners may have other topics they would like to consider and other topics and meetings can be added as the board desires.

Generally a good COW meeting:

1. Is a topic commissioners would like to spend more time on than is generally available during a regular business meeting.
2. Focuses on information gathering vs. decision making and may involve meeting with community partners.
3. Encourages a strategic mindset vs. a transactional mindset.

Below are proposed dates for the three previously identified topics. The board can call these as special meetings once a date, time, and location are agreed to.

Primary Topic	Proposed Dates
Ambulance Tax District	February 17 (afternoon) March 3
LLCC	April 21
Budget Process & CIP	May 5 May 19

Once the dates are set, we can add supplemental topics based on interest and need.

Requested Action

Considering calling three special meetings as described above.